

## **Constitution and By-Laws**

### **ARTICLE I**

#### **NAME**

The name of the organization is: Joliet Archery Club.

### **ARTICLE II**

#### **PURPOSE**

The purpose of the Joliet Archery Club shall be:

1. To foster, expand, and perpetuate the practice of archery.
2. To encourage the use of the bow in hunting of all legal game.
3. To cooperate with the National Field Archery Association, Illinois Archery Association, Field Archery of Illinois, USA Archery, Archery Shooters Association, United Bowhunters of Illinois, and International Bowhunting Organization to provide high quality competitions and further all disciplines of archery.
4. To inculcate the sound principles of conservation (protecting and developing Illinois resources in woods, waters, game, and wildlife - the term 'wildlife' now having the accepted meaning embracing fish, mammals, birds, and the related association of fields, forests, and waters).
5. To prevent waste and destruction of our game, fish, and other species of wildlife.
6. To contribute to the codification and enforcement of game laws and regulations for sanitation and the prevention of pollution of our waters.
7. To further conservation measures of the state.
8. To maintain archery facilities, field courses, 3D courses, and to conduct tournaments in accordance with the rules of the USA Archery, National Field Archery Association, Illinois Target Archery Association, or any other governing bodies as appropriate and wherever practicable.
9. To promote the spirit of good fellowship among archers.
10. To enable teaching the fundamentals of archery to the Joliet Community in a safe, supportive and inclusive environment.

### **ARTICLE III**

#### **COLORS**

The colors of this organization shall be black and red.

### **ARTICLE IV**

#### **EMBLEM**

The emblem of this organization shall be a red griffin holding arrows on a black background with a banner over the top with "Joliet" and the lettering under the griffin with the words "Archery Club".

## **ARTICLE V OFFICERS**

**A. The organization shall have the following elected officers:**

1. President
2. Vice President
3. Secretary
4. Treasurer
5. Membership Chairman
6. Tournament Chairman
7. Range Officer
8. 3D Officer
9. Organization Development Officer

**B. Terms:**

1. The officers of this Club shall be elected to hold offices for the term of two (2) years or until their respective successors are installed.
2. The President shall be the chief executive officer of this Club. It shall be his duty to preside over all meetings of the Club and to perform such other duties as ordinarily pertain to this office.
3. The Vice-President shall assume all duties of the President in his absence.

**C. Elections:**

1. The Board shall appoint a nominating committee by the even year July meeting. The nominating committee shall submit its recommendations for all offices and vacancies at the even year September meeting. The nominating committee shall select only one member for each elective office. Additional nominations shall be accepted from the floor at the annual membership meeting in September.
2. All elected offices with more than one nominee shall be filled by mail in or hand in vote. Notifications of the nominations and voting rules will be sent to the membership via the club's current contact platforms. Votes should be returned prior to the October board meeting. A majority of votes from the returned ballots of the Club members will determine the elected officers. Officers shall be placed in office at the January meeting.
3. One vote per family membership.
4. To be eligible to run for President or Vice President a member must serve a minimum of 2 consecutive years as a member on the JAC Board. The terms must be within the last 5 years, this is a rolling calendar.

## **ARTICLE VI BOARD OF DIRECTORS**

1. The Board will consist of nine (9) elected officers and no more than six (6) appointed Directors. The outgoing President will automatically serve as a member of the Board for a term of one (1) year if he/she chooses.
2. The Board will also consist of Associate Directors who are appointed. Associate Directors may attend Board meetings but are not required to and will not have a vote. Associate Directors are allowed to possess keys to Club properties.
3. There shall be a minimum of eight (8) Board meetings per year. Board meetings occur the second Tuesday of each month at 6pm. All votes shall be decided by majority.
4. The Board shall meet upon the call of the President or any three members on any occasion other than regularly scheduled Board meetings, subject to prior notice.
5. Board members are required to attend at least 75% of all board meetings. Board members should notify the President of the Board prior to the Board meeting if they will be unable to attend.
6. The Board shall cause an audit to be made of the financial records of the Club annually. The Board can request an audit at any time.
7. The Board shall ensure taxes and Not for Profit status stay current and up to date with both Federal and State regulations to the best of their ability.
8. The Board shall from time to time make such rules and regulations for governing this Club as it shall deem necessary. All matters not provided for in the Constitution or By- Laws shall be controlled by the Board.
9. The Board shall be accountable to the membership and shall follow the direction of the membership as dictated in votes held at the bi-annual membership meeting, providing the motion is not contradictory to the Constitution or By-Laws.
10. The Board will have the authority to negotiate any contracts with organizations, clubs, etc. for the use of the club facilities.

## **ARTICLE VII MEMBERSHIP**

The number of members in the organization shall be governed by the Board. To become a member, a completed application and fees must be submitted to the Membership Chairman.

A. Membership Classifications:

1. Family – annual membership fees are \$200
2. Family Senior ( 65 years of age) – annual membership fees are \$150.
3. Honorary- Any member who serves 10 years on the Board – annual membership fees are \$0.

B. Active membership shall be for one (1) fiscal year.

C. All memberships include children until the year that they turn 21 years old. Upon then, the child will need to start their own membership and the initiation fee will be waived.

D. A new member must pay the normal membership fees (currently \$200), plus an additional initiation fee (currently \$100) as set by the Board.

E. All membership dues are final. There are no refunds on dues or initiation fees.

F. As part of the membership process, the Board reserves the right to perform background checks at any time deemed necessary as part of the club's risk management process. These background checks are to be done at the expense of the club and the discretion of the Board.

## **ARTICLE VIII FEES AND DUES**

- A. The membership fee shall be fixed by the Board with prior notice.
- B. Target and tournament fees shall be fixed by the Board.

## **ARTICLE IX GUEST PARTICIPATION**

A “shooting” visitor may be a guest of any member of the Club but is limited to three (3) visits to Joliet Archery Club. All visitors must be accompanied by their host. After (3) visits, a non- member must join the club to continue using JAC facilities. Prior members cannot use the visitor pass without JAC Board Approval. The only exception to this rule will be participation in scheduled invitational tournaments and social functions.

## **ARTICLE X FAILURE TO PAY DUES**

Annual membership dues date shall be April 1st. Any member failing to pay his or her dues prior to the May board meeting shall lose his or her seniority. After a termination of his or her membership in this way, reinstatement will consist of payment of the initiation fee plus the prorated membership fee.

Any person who is unable to comply with the above paragraph must contact the Membership Chairman prior to the dues date. Otherwise, the initiation fee will be charged.

## **ARTICLE XI EXPULSION OF MEMBERSHIP**

- A. Any member who, by his or her conduct, violates any of the rules of this Club may be expelled from membership by a majority vote of the Board, provided the individual has been given a reasonable notice of the proposed action, and is given an opportunity to be heard before the Board. (The Board will determine what will constitute a reasonable time).
- B. Any member who gives the combination to the Joliet Archery Club to a non-member shall be subject to expulsion by the Board.
- C. An expelled member must come before the board to re-join the club. A majority vote, to allow reinstatement, must be taken before they can re-join JAC.

## **ARTICLE XII RULES**

- A. No contributions shall be solicited at any meeting of the Club unless authorized by the Board.
- B. No person, business, nor organization shall attempt to make money at the expense of the Club without Board approval.
- C. Since the policy of this Club is non-political and non-sectarian, no subject of a political or religious nature shall be discussed from the floor during an open meeting.
- D. NO Smoking and NO Vaping inside the clubhouse. Smoking and Vaping shall be permitted everywhere else on the property including (outdoor ranges, yard area, parking lot, etc). Discretion is advised on the outdoor ranges when conditions are extremely dry.
- E. No dogs are allowed on Club property on days of shoots and or special events.
- F. Dogs are not allowed in Clubhouse.
- G. Hunting is NOT allowed on Club property, surrounding park, or forest preserve district properties.
- H. Broadheads, Practice Broadheads and Broadhead tipped arrows are strictly PROHIBITED on all ranges except for the designated crossbow/broadhead range.
- I. Broadheads, Practice Broadheads and Broadhead tipped arrows are strictly PROHIBITED inside the clubhouse.
- J. Crossbows are only permitted on the designated crossbow/broadhead range and in the clubhouse at specifically designated targets. The only exception shall be for sanctioned Tournaments. This shall be strictly enforced and could result in a termination of membership.
- K. No alcoholic beverages are allowed on the club property.
- L. Do not give out the combination for the clubhouse door or main gate to non-members.
- M. All vehicles must display the Joliet Archery Club membership and expiration stickers.
- N. Guests are allowed only if accompanied by a member. They are expected to join JAC after their third visit. All guest vehicles must display the members guest badge. Invitational and open to public shoots, such as club 3D shoots, are NOT considered as a guest visit.
- O. Keep the indoor and outdoor ranges clean. No littering on any range or club property. Pick up after yourselves.
- P. Turn off all heaters and lights before leaving the clubhouse
- Q. Do not remove any club property without the JAC Board of Directors' approval.
- R. Members wishing to shoot at 20 yards have priority over other distances on the indoor range.
- S. Close and lock the main gate if you are the last person to leave the property at any time.
- T. All clubhouse and range signage must be complied with, to ensure the safety of all members and club property. "I didn't know" is not acceptable.

## **ARTICLE XIII DISBURSEMENT OF FUNDS**

The Board will approve all bills, either as a reoccurring payment or single disbursement. Reoccurring payments, once authorized by the Board, will not be reviewed at the monthly Board meetings unless the rates have increased.

**ARTICLE XIV  
TERMINATION OF CLUB ACTIVITY**

- A. If the property is reclaimed by the Joliet Park District, the Joliet Archery Club and its properties cannot be disbanded without first having made a reasonable attempt to locate a suitable area to carry on the Club functions. The time involved in carrying out such a search shall be in accordance with corporate law.
- B. If no suitable location can be found and the general membership votes to discontinue the organization, all money in the Treasury and money received by sale of property shall be donated to other non- profit organizations recognized by the tax guidelines as voted on by the Board.

**ARTICLE XV  
QUORUMS**

- A. Five (5) Board members shall constitute a quorum and must include either the President or Vice President.
- B. Fifteen (15) voting members in good standing shall constitute a quorum at any bi-annual general meeting.

**ARTICLE XVI  
AMENDMENT**

All proposed amendments to the Constitution or By-Laws will be submitted to a Constitution Committee. The Committee will be appointed by the Board and subject to approval by the Board. The Committee will consist of as many members as is deemed necessary. The findings of this Committee will be given to the Board for their review and action.